Williamsfield Public Library District Board of Trustees Budget Hearing Minutes
Monday, September 28, 2026 – 6:15 pm

I. **Call to Order – Attendance -** The Budget Hearing for Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:25 p.m. on September 28, 2026, in the R. C. Norman Community Room of the library at 407 Norman Dr. Williamsfield, IL 61489.
Trustees Present: Eric Bell, Laura Gibbs, Jana Kutkat, and Jaime Trotter; Staff Present: Director Goodin
Trustees Absent: Robert Haugland, Ashley Little, and Courtney Newell; Visitors: None

II. **Public Comment - None**

III. **FY 26-27 Draft Budget & Appropriation Ordinance 2026-4** was discussed

IV. **Adjournment** On a motion by Trustee Gibbs; seconded by Trustee Trotter hearing adjourned 6:40 pm. All in favor. Motion carried. [1]

Williamsfield Public Library District Board Meeting Minutes
Monday, September 28, 2026 – 6:30 pm

I. **Call to Order – Attendance -** The Regular Meeting of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:42 p.m. on September 28, 2026, in the R. C. Norman Community Room of the library at 407 Norman Dr. Williamsfield, IL 61489.
Trustees Present: Eric Bell, Laura Gibbs, Jana Kutkat, and Jaime Trotter; Staff Present: Director Goodin
Trustees Absent: Robert Haugland, Ashley Little, and Courtney Newell; Visitors: None

II. **Public Comment – Correspondence:** Director Goodin reported on two marketing FOIA requests.

III. **Consent Agenda:** August consent agenda documents were presented and approved on a motion by Trustee Gibbs; seconded by Trustee Trotter. All in favor. Motion carried. [1]

IV. **Director's Report**: Director Goodin reported librarian's stats, current events and programs.

V. **Unfinished Business**

a. Motion by Trustee Trotter; seconded by Trustee Gibbs to approve the FY25-26 Secretary's Audit completed August 27, 2026. All in favor. Motion carried. [2]

b. Director Goodin provided updated information for the 2027 Consolidated Election on April 6, 2027.

VI. **New Business:**

a. On a motion by Trustee Trotter; seconded by Trustee Gibbs, the adoption of FY 26-27 Budget & Appropriation Ordinance 2026-4 was put to a Roll Call Vote: Ayes - 4, Nays - 0, Absent - 3. Motion carried. [3]

b. The 2026 Tax Levy timeline was presented by Director Goodin.

VII. & VIII. No Executive Session – No Action taken.

IX. **Adjournment** Motion to adjourn by Trustee Gibbs and seconded by Trustee Trotter at 6:53 pm. All in favor. Motion carried. [4]

Respectfully submitted by: Jana Kutkat 10-26-2026

Jana Kutkat, Secretary — Date

The next regularly-scheduled Williamsfield Public Library District Board of Trustees Meeting is scheduled for Monday, October 26, 2026 at 6:30 pm in the Ralph C. Norman Community Room at the Williamsfield Public Library.