

## Williamsfield Public Library District Truth in Taxation Hearing Minutes

Monday, November 24, 2025 – 6:15 p.m.

Williamsfield Public Library  
407 Norman Drive, Williamsfield, IL 61489

### I. Call to Order – Attendance

The Taxation Hearing of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:17 p.m. on November 24, 2025, in the R.C. Norman Community Room of the library at 407 Norman Drive, Williamsfield, IL 61489.

Trustees Present: Eric Bell, Laura Gibbs, Jana Kutkat, Jaime Trotter

Trustees Absent: Robert Haugland, Ashley Little, Courtney Newell

Staff Present: Kelly Goodin; Public in Attendance: None

II. Oral Reading – President Bell conducted the oral reading of the Truth in Taxation Hearing Notice

III. Public Comment - None

IV. Ordinance N. 2025-5 “Annual Tax Levy Ordinance for the year 2025” was reviewed

V. Adjournment - Hearing adjourned at 6:30 p.m.

## Williamsfield Public Library District Board of Trustees Meeting Minutes

Monday, November 24, 2025 – 6:30 p.m.

Williamsfield Public Library  
407 Norman Drive, Williamsfield, IL 61489

### I. Call to Order – Attendance

The regular meeting of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:30 p.m. on November 24, 2025, in the R.C. Norman Community Room of the library at 407 Norman Drive, Williamsfield, IL 61489.

Trustees Present: Eric Bell, Laura Gibbs, Jana Kutkat, Jaime Trotter

Trustees Absent: Robert Haugland, Ashley Little, Courtney Newell

Staff Present: Kelly Goodin; Public in Attendance: None

II. Public Comment – Correspondence - Director Goodin shared correspondence from a Craft Night patron, Quincy Veterans' Home, and a Patron donating misc. clearance purchases.

III. Consent Agenda: October documents were presented for approval. The Consent Agenda was approved on a motion by Trustee Gibbs and seconded by Trustee Trotter. All in favor. Motion carried. [1]

IV. Director's Report - Director Goodin reported on Current Events and Programs and reminded the Board that she will begin working fully remote for the winter beginning January 5, 2026.

V. Unfinished Business – Director Goodin reported on finalized Winterfest plans and Trustee Training Binders

### VI. New Business:

a. Adoption of Ordinance No. 2025-5 “Annual Tax Levy Ordinance for the Year 2025” - A Motion to adopt Ordinance No. 2025-5 “Annual Tax Levy Ordinance for the Year 2025” by Trustee Gibbs and seconded by Trustee Trotter.

Roll Call Vote: Trustee Kutkat -Aye, Trustee Gibbs - Aye, Trustee Bell - Aye, Trustee Trotter - Aye, Trustee Little, Trustee Haugland, and Trustee Newell absent. Motion carried. [2]

b. Revised Policy Drafts will be shared by Director Goodin on Google Drive in March and April for Board review in May.

VII. Executive Session – At 7:02 p.m. on a motion by Trustee Trotter; Seconded by Trustee Gibbs, the meeting moved from regular to executive session to discuss holiday bonuses. All in favor. Motion carried.[3] At 7:11 p.m. on a motion by Trustee Gibbs; Seconded by Trustee Trotter, the meeting returned to regular session. All in favor. Motion carried. [4]

VIII. Action taken as a result of Executive Session – Holiday bonuses were approved as presented by roll call vote on a motion by Trustee Trotter; Seconded by Trustee Gibbs; Roll Call Vote: Trustee Kutkat -Aye, Trustee Gibbs - Aye, Trustee Bell - Abstain, Trustee Trotter - Aye, Trustee Little, Trustee Haugland, and Trustee Newell were absent. Motion carried. [5]

IX. Adjournment - Motion to adjourn at 7:15 p.m. by Trustee Trotter; Seconded by Trustee Gibbs. All in favor. Motion carried. [6]

Respectfully submitted by:

  
Jana Kutkat, Secretary

3-23-2026  
Date