# Williamsfield Public Library District Board of Trustees Meeting Minutes

**Monday, August 24, 2026 – 6:30 pm**

Williamsfield Public Library
407 Norman Drive, Williamsfield, IL 61489

**I. Call to Order – Attendance -** The regular meeting of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:30 p.m. on August 24, 2026, in the R. C. Norman Community Room of the library at 407 Norman Dr. Williamsfield, IL 61489.

Trustees Present: Jaime Trotter, Eric Bell, Courtney Newell, Robert Haugland, Laura Gibbs, and Jana Kutkat
Trustees Absent: Ashley Little
Staff Present: Director Goodin
Visitors: None

**II. Public Comment – Correspondence - None**

**III. Consent Agenda:** May 2026, June 2026, and July 2026 documents were presented for approval. The Consent Agenda was approved on a motion by Trustee Haugland; seconded by Trustee Gibbs. All in favor. Motion carried. [1]

**IV. Director's Oral Report / Librarian's Report:** Director Goodin reported on events and programs.

**V. Unfinished Business:**

**a.** FY 25-26 Transfer to Special Reserve of $40,000 was completed June 30, 2026.

**b.** Director Goodin presented information for the Consolidated Election on April 6, 2027.

**c.** Motion by Trustee Trotter; seconded by Trustee Newell to waive the 2026 Director's Evaluation. All in favor. Motion carried. [2]

**VI. New Business:**

**a.** Motion by Trustee Newell; seconded by Trustee Haugland to revise Holiday Ordinance 2026-01 to add September 28, 2026 Board of Trustees meeting. All in favor. Motion carried. [3]

**b.** Director Goodin presented the End of FY 25-26 Budget Summary.

**c.** Director Goodin presented the FY 26-27 Operating Budget Projections.

**d.** Director Goodin presented the FY 26-27 Budget Ordinance Timeline.

**e.** President Bell and Trustee Trotter appointed to complete the FY25-26 Secretary's Audit. Approval of Audit tabled on motion by Trustee Newell; seconded by Trustee Trotter. All in favor. Motion carried. [4]

**VII. Executive Session –** Pursuant to 5ILCS 120/2(c1-c2) - None

**VIII. Final action taken as a result of Executive Session -** None

**IX.** On a motion by Trustee Haugland; seconded by Trustee Newell meeting adjourned at 7:02 p.m. All in favor. Motion carried. [5]

09-28-26 Jana Kutkat

The next regular meeting of the Williamsfield Public Library District Board of Trustees is September 28, 2026 at 6:30 p.m. following the 6:15 p.m. Budget Hearing.