

Williamsfield Public Library District Board of Trustees Meeting Minutes

Monday, October 27, 2025 – 6:30 pm

Williamsfield Public Library

407 Norman Drive, Williamsfield, IL 61489

I. Call to Order – Attendance

The regular meeting of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:30 p.m. on October 27, 2025 in the R. C. Norman Community Room of the library at 407 Norman Dr. Williamsfield, IL 61489

Trustees Present: Ashley Little, Jaime Trotter, Eric Bell, Robert Haugland, Jana Kutkat, Laura Gibbs

Trustees Absent: Courtney Newell

Staff Present: Director Goodin

Visitors: None

II. Request(s) to Attend Remotely - none

III. Public Comment – Correspondence - none

IV. **Consent Agenda** - August 2025 and September 2025 were presented for approval. The Consent Agenda was approved on a motion by Trustee Gibbs and seconded by Trustee Haugland. All in favor. Motion carried. [1]

V. **Director's Report** - Director Goodin provided updates on current events and programs.

VI. Committee Reports - none

VII. Unfinished Business:

a. 2025 Williamsfield Winterfest – December 6, 2025

b. Online Trainings - Trustee trainings were discussed with more information to come in November.

VIII. New Business:

a. 2025 Tax Levy information was reviewed. Motion to set the 2025 Tax Levy at \$246,025 made by Trustee Little and seconded by Trustee Gibbs. Roll call vote: Trustee Little, Aye; Trustee Trotter, Aye; Trustee Bell, Aye; Trustee Haugland, Aye; Trustee Gibbs, Aye; Trustee Kutkat, Aye. There were zero Nay votes. Trustee Newell was absent. Motion carried. [2]

b. FY25-26 Holiday Ordinance Revisions - The Holiday Ordinance was reviewed by Director Goodin. Motion to amend the FY 25-26 Holiday Ordinance made by Trustee Haugland and seconded by Trustee Trotter. All in favor. Motion carried. [3]

c. November 24, 2025 Board of Trustees Meeting & Tax Levy Hearing

d. Building Maintenance and Improvements - A motion made to authorize Director Goodin to approve and pay existing bills on parking lot by Trustee Little and seconded by Trustee Trotter. Roll call vote: Roll call vote: Trustee Little, Aye; Trustee Trotter, Aye; Trustee Bell, Aye; Trustee Haugland, Aye; Trustee Gibbs, Aye; Trustee Kutkat, Aye. Zero Nay votes. Trustee Newell was absent. Motion carried. [4]

IX. Executive Session – Pursuant to 5ILCS 120/2(c1-c2) - none

X. Final action taken as a result of Executive Session - none

XI. **Adjournment** - Motion to adjourn made by Trustee Little and seconded by Trustee Gibbs. All in favor. Meeting adjourned at 7:24 p.m. [5]

Respectfully submitted by:


Jana Kutkat, Secretary

11-24-2025
Date

The next scheduled meeting of the Williamsfield Public Library District Board of Trustees is November 24, 2025 at 6:30 p.m.