

Williamsfield Public Library District Minutes of Board Meeting:

Monday, October 24, 2022

I. The Meeting was called to order by President Eric Bell at 6:30. Also in attendance were Trustees Shirley Pauer, Jana Kutkat, Robert Haugland, Laura Gibbs, and Director Kelly Goodin.

II. **Correspondence** none

III. **Consent Agenda** (September 2022 documents)

A motion by Trustee Haugland and seconded by Trustee Kutkat to approve the Consent Agenda items passed. [1]

IV. **Director's oral Report** * Winterfest (12/10/22) plans are ongoing: the next meeting will be Saturday, October 29, at the WPL. Proceeds from the WHS Dec. 4 (2 PM) performance of A Charlie Brown Xmas will be donated to WPLD. * Two webinars on How to Be a Better Trustee will be available on Oct.29 and Nov.12 from 10: - noon at the library or from home. * Following Director Goodin's information on a statewide tree planting program, the Trustees signed off on an intent with Knox County to have a planted a 3/4 acre grove of a variety of oak trees (25 4' trees). * WPL staff consists of Lacey Williams every morning, Gionna Ott or Mindy Bruner on afternoons, and Carley Doubet or Leslie Wilson as substitutes. Cory Tucker will do snow removal again this year. * Halloween treats will for patrons who check out a book.

V. **Committee Reports, Recommendations, and Action Items**

a. **Financial/Budget Committee:** Trustee Ott (Chair) and Director Goodin met on Oct. 13. A rough draft for the Levy was prepared for Trustees at 10/12 Meeting.

b. **Building & Grounds Committee:** (Chair: Trustee E.Bell) not met

c. **Policy/By-Laws Committee:** (Chair: Trustee Kutkat) holding

d. **Personnel Committee:** (Chair: Trustee E.Bell) not met

VI. **Community Group Liaison Reports** Trustee Bell will replace Aggie Powers on the Park Association. Trustee Haugland will check with the Historical Society on Winter Fest involvement.

VII. **Old Business (Discussion and Action items)** Trustee Kutkat moved, seconded by Trustee Haugland, to move item VII.b. to VIII.c. Passed. [2]

a. Trustees need to update Director Goodin on their current Contact Information and involvements in training. There will be 5 Library Trustee openings on the April 4, 2023, ballot.

VIII. **New Business**

a. Having received a letter of resignation from Trustee Agnieszka Powers, Resolution 2022-01 to accept that resignation was made by Trustee Kutkat, seconded by Trustee Gibbs. Roll call: Pauer/aye; Kutkat/aye; Gibbs/aye; Bell/aye. Motion passed. [3]

b. Director Goodin shared information on Public Act 102-1088 SB3789 Decennial Committees on Local Government Efficiency Act. To make a study of efficiency all WPLD Trustees, and two outsiders are to form a committee. This is an information item; no action is required.

c. On a motion by Trustee Kutkat, seconded by Trustee Haugland, Ordinance 2022-03 (Term expiration dates) was approved with revisions. [4]

IX. **Executive Session** none

X. **Action:** none

XI. **Adjournment** Meeting adjourned at 7:57 p.m. on a motion by Trustee Kutkat, seconded by Trustee Pauer. [5]

The next regularly-scheduled Williamsfield Public Library District Board of Trustees Meeting is scheduled for Monday, November 28, 2022.

Shirley A. Pauer